

Travel & Expense Account Summary

Employee Name John Chiang
Expense Dates 08/13/10-08/18/10
Report Name August 2010 SAC San Jose

Request Total \$ 833.12
Direct Charge Total - 641.80
Travel Advances - 0.00
Net Due Employee = 191.32

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	August 2010 SAC	514.72
Regular Travel	August SACSJ	318.40

NOTE: (d)=Direct Charge

DATE	Fri Aug 13									TOTAL
Commercial Air Fare (d)	318.40									318.40
TOTALS \$	318.40									318.40

DATE	Mon Aug 16	Tue Aug 17	Wed Aug 18							TOTAL
Commercial Air Fare (d)	161.70		161.70							323.40
Lodging	95.66	95.66								191.32
TOTALS \$	257.36	95.66	161.70							514.72